



FRESNO COUNTY SHERIFF'S OFFICE

JOB LINE



Correctional Sergeant for Transition From Jail to Community (TJC) Housing Unit

POSITION:

The Jail Programs and Services Bureau is in need of a sergeant for the Transition from Jail to Community (TJC) Housing Unit. Under the command and direction of the Offender Programs Manager, the sergeant will lead a team of two correctional officers, two deputy probation officers, a social worker, and members of several government, non-government, and community based organizations and service providers as they provide evidence based programs and practices for the successful transition of inmates back into the Fresno County Community. The sergeant will oversee and provide for the training of the TJC team and procure needed equipment and materials. As the team leader, the sergeant will supervise programming inside of the facility, as well as out in the field as deemed necessary. The position will be 10.5 hours per day (84 hours per pay period) with flexible duty hours and days.

MINIMUM REQUIREMENTS:

- Correctional Sergeant
- Successfully completed probation
- Current satisfactory evaluation on file

EXPECTATIONS OF APPLICANTS:

Potential candidates must possess excellent written and verbal communication skills, have competent computer skills and be knowledgeable in current policies and procedures. Potential candidates should have good organizational skills, have a high level of maturity and self-motivation, and work well with outside agencies and the public. Candidates must be able to express an understanding of the benefits associated with targeted Evidence Based programs and services. Applicants may be required to work a flexible schedule as necessary, in order to provide oversight on all shifts when needed.

Interested qualified applicants should express their interest via email to Offender programs Manger Michelle LeFors no later than **3:00 PM on Tuesday April 30th, 2013**. Please put in the subject line of your email, "TJC Sergeant" (without the quotation marks).

Assignment to this position will ultimately be determined by the Sheriff, and may not be from those expressing original interest. The Sheriff reserves the right to make assignments to this position based on the best interests of the Bureau, the Office and the public we serve.