

DEPARTMENT: SHERIFF DEPARTMENT

Department Mission Statement:

The mission of the Kent County Sheriff's Office is to preserve and protect the safety and security of the residents of Kent County and to provide for a safe and secure correctional facility.

Service Area: Emergency Management

Budget (2008): \$269,836

Staffing Level: 4 FTE (4 FT, 0 PT)

Goal

- Maintain operational readiness, provide responsive and effective Emergency Management Services.

Objectives

- Identify and develop new offsite response plans meeting the requirements of SARA (Superfund Amendments and Reauthorization Act) Title III and insure that 100% of offsite plans developed/revised are approved by MSP-EMD in first submission.
- Insure at least 80% of first responders have completed NIMS (National Incident Management Training) training.

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Outcomes				
Percentage of first responders in the County that have completed IS700 and IS800 training.	82.40%	80.00%/ 0.00%	80.00%/ 0.00%	80.00%
Percentage of offsite response plans developed/revised under SARA Title III approved by MSP-EMD (Michigan State Police – Emergency Management Division) on first submission.	0.00%	100.00%/ 100.00%	100.00%/ 0.00%	100.00%

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Outputs				
Number of exercises that we conducted	14	5/ 5	5/ 0	5
Number of exercises participated	11	5/ 13	5/ 0	5
SARA Title III plans developed/revised	235	241/ 242	243/ 0	243

Service Area: Corrections - Correctional Facility

Budget (2008): \$35,503,629

Staffing Level: 345 FTE (345 FT, 0 PT)

Goal

- Ensure the safety and security of the community by operating a correctional facility that is governed by applicable State and Federal laws.

Objectives

- Administrate the Jail to maintain a 90 percentile compliance rating with the Michigan Department of Corrections.
- Control inmate behavior that presents a risk to security to a rate of .80.
- Provide quality health care that includes 100% of inmates receiving a physical within 14 days.

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Indicators				
Outcomes				
Rate of compliance on MDOC Inspections	100.00%	100.00%/100.00%	100.00%/100.00%	100.00%
Rate of assaultive behavior	0.74	0.80/1.08	0.80/0.00	0.80
Percentage of inmates receiving 14 day physicals	99.10%	100.00%/99.40%	90.00%/0.00%	90.00%

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Indicators				
Outputs				
Number of assaultive inmate violations	232	200/320	200/0	200
Number of inmates receiving physicals	1,798	1,400/2,157	1,400/0	1,400

Service Area: Corrections - Reentry Center & Honor Camp

Staffing Level: (Included in Correctional Facility)

Goal

- Provide quality education and rehabilitation opportunities to inmates.

Objectives

- Establish and maintain partnerships with 12 community agencies and non-profit organizations.
- Provide an atmosphere that promotes rehabilitation by maintaining 25 hours per week per inmate of productive activity for 60% of the population.
- Provide services that enable 80% of eligible inmates at the re-entry center to find employment, continue employment, or be trained in a vocation.

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Outcomes				
Number of partnerships with other agencies	13	12/ 14	12/ 14	12
Percentage of inmate population that is productive	70.00%	60.00%/ 88.00%	60.00%/ 0.00%	60.00%
Percentage of offenders who continued employment, found employment, or were trained in a vocation.	72.00%	80.00%/ 73.00%	80.00%/ 69.00%	80.00%

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Outputs				
Number of inmates placed in jobs	734	700/ 655	700/ 0	70

Service Area: Enforcement - Road Patrol

Budget (2008): \$14,076,018

Staffing Level: 123 FTE (123 FT, 0 PT)

Goal

- Provide high visibility police patrol and law enforcement through investigation of criminal, civil, and traffic matters.

Objectives

- Provide a rapid response of 30% to Priority 1 calls in less than 5 minutes.
- Maintain a citizen satisfaction rating of at least 4.0 out of 5.0.

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Indicators				
Outcomes				
Percent of Priority 1 Calls responded to within 5 minutes	26.40%	30.00%/24.40%	30.00%/30.00%	0.00%
Citizen satisfaction based on returned surveys	4.30%	4.00/4.50	4.60/0.00	0.00

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Indicators				
Outputs				
Number of Priority 1 Calls	2,673	0/2,959	NA	0
Number of surveys completed	49	50/348	560/0	0

Service Area: Enforcement - Community Services

Budget (2008): \$1,969,167

Staffing Level: 20 FTE (20 FT, 0 PT)

Goal

- Provide public awareness through education and community programs.

Objectives

- Provide DARE instruction to 3000 students with a graduation rate exceeding 95 percent.
- Provide Neighborhood Watch with a satisfaction rate above 4.0 or better rating based on returned surveys.
- Provide various education programs with a graduation rate above 95 percent.

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Outcomes				
D.A.R.E. Graduation Rate	98.00%	98.00%/ 98.50%	98.00%/ 0.00%	98.00%
Neighborhood Watch Citizen Satisfaction Rate	4.20	4.00/ 4.20	4.00/ 0.00	4.00
Percentage of participants graduating from education programs	98.00%	95.00%/ 96.00%	95.00%/ 0.00%	95.00%

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Outputs				
Total number of students exposed to D.A.R.E.	2,900	3,000/ 3,840	3,000/ 0	3,000
Total citizens attending educational programs	11,500	12,000/ 24,737	15,000/ 0	15,000

Service Area: Enforcement - Investigative Division

Budget (2008): \$3,694,026

Staffing Level: 38 FTE (38 FT, 0 PT)

Goal

- Provide high visibility police patrol and law enforcement through investigation of criminal, civil, and traffic matters.

Objectives

- Provide high quality crime investigations resulting in the conviction of the suspect. To be determined by maintaining a satisfaction rating of at least 4.0 on survey of Prosecuting Attorneys.
- Provide crime victims with thorough and professional services while maintaining a high level of compassion and respect for their situation, to be determined by a satisfaction rating of 4.0 or higher from victim surveys.

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Indicators				
Outcomes				
Attain a satisfaction rating of 4.0 or higher on survey results from the Prosecutor’s Office	4.40	4.00/ 4.00	4.00/ 4.65	4.00
Attain a satisfaction of 4.0 or higher on surveys from crime victims	4.20	4.00/ 4.30	4.00/ 4.55	4.00

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Indicators				
Outputs				
Total number of incidents investigated	10,117	0/ 12,098	0/ 0	0
Total number of hours spent on investigations	35,411	34,000/ 0	0/ 0	0

Service Area: Communication/Technology - Training

Budget (2008): \$0

Staffing Level: FTE (0 FT, 0 PT)

Goal

- Provide all mandated training to road patrol, corrections, and civilian groups.

Objectives

- Provide quality training opportunities to employees as determined by a 4.0 satisfaction rating on student surveys.
- Attain 95% in-service attendance rate.
- Provide quality training to outside agencies as determined by at least a 4.0 satisfaction rating on surveys.

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Indicators				
Outcomes				
Obtain 4.0 or better average rating on in-service surveys	4.46	4.00/ 4.40	4.00/ 0.00	4.00
Attendance rate of officers receiving in-service training	91.25%	95.00%/ 98.00%	95.00%/ 0.00%	95.00%
Obtain a 4.0 or better average rating from outside agency surveys for training	4.39	4.00/ 4.30	4.00/ 0.00	4.00

	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Indicators				
Outputs				
Total number of law enforcement training hours provided	12,290	13,000/ 10,742	12,000/ 0	12,000
Total number of correctional training hours provided	13,160	13,000/ 10,780	12,000/ 0	12,000

Service Area: Communication/Technology - Records

Budget (2008): \$0

Staffing Level: FTE (0 FT, 0 PT)

Goal

- Provide timely and accurate records to the community.

Objectives

- Provide a turnaround time for information requests of 100% in less than 5 days.
- Provide a turnaround time for information requests of 90% in less than 3 days.

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Outcomes				
Information request answered in less than 5 days	100.00%	100.00%/100.00%	100.00%/0.00%	100.00%
Information request answered in less than 3 days	100.00%	100.00%/100.00%	100.00%/0.00%	100.00%

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Outputs				
Total number of information requests	4,890	5,700/4,507	4,800/0	4,800

Service Area: Communication/Technology - Dispatch

Budget (2008): \$3,821,071

Staffing Level: 52 FTE (52 FT, 0 PT)

Goal

- Maintain the highest level of professionalism and service to the community

Objectives

- Answer 911 calls within 10 seconds 95% of the time.
- Answer 911 calls within 40 seconds 99% of the time.

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Outcomes				
Percent of 911 calls answered within 10 seconds	84.00%	95.00%/ 85.40%	95.00%/ 0.00%	95.00%
% of 911 calls answered within 40 seconds	99.60%	99.00%/ 99.70%	99.00%/ 0.00%	99.00%

Indicators	2006 Actual	2007 Goal/ Actual	2008 Goal/ Estimate	2009 Goal
Outputs				
Total number of 911 Calls	61,450	0/ 53,727	55,000/ 0	0