Charter

Policy Team Mission/Purpose: The policy team was formed for the purpose of obtaining technical assistance to examine current criminal justice system practices, identify gaps in research based practices, and to collaboratively implement an action plan to address these gaps. The vision of the team is:

"The criminal justice system of Grant County promotes risk and harm reduction by the consideration of collaborative decision-making and interventions founded on evidence based research."

The mission of the team is:

- To deliver justice with procedural fairness and collaboration. Through collaboration, we remain informed of research and address gaps in evidence-based interventions at each decision point. Collaborative decision-making is performed within the context of the individual roles that fulfill the duties of our office as defined by state and federal constitutions, and protect the rights of victims, offenders, and citizens.
- To increase positive outcomes by considering research, the circumstances of the crime, the risk factors of the criminal, and the unintended consequences of decisions. Positive outcomes mean one less victim, one less offender, one less mis-spent tax dollar, and one less missed opportunity to effect positive change.
- To be accountable to the public for the performance of our jobs and to hold offenders
 accountable for change. The measurement of identified outcomes aids us in assessing
 effectiveness. Offenders are accountable to make restitution to their victims, the public,
 and to reduce their risk to reoffend.

Policy Team Activities: An action plan or "Roadmap" has been developed, defining the objectives and action steps the policy team will undertake. The action plan will be reviewed at each policy team meeting to ensure that tasks are completed as anticipated, and, updated as needed. The action plan is attached as Appendix 1.

Meeting Frequency and Duration: To accomplish its work, the policy team will meet on a regular schedule. Policy team meetings will be held on the first and third Friday of every month. If accomplishment of the action plan requires more or less time, the policy team will utilize sub-committees and readjust this schedule as necessary.

Ground Rules and Operating Norms: The following ground rules and operating norms have been established and team members have agreed to hold each other accountable for adherence to these rules and norms:

- Decision-maker attendance is expected.
- Be on time and prepared for meetings.
- All opinions are valued. Critique the opinion, not the person.
- Be candid but respectful.
- Team decisions will be made by consensus while preserving the autonomy of individual office holders and department heads.
- Membership may evolve and sub-committees may include non-members.
- New members will only be added by consensus.
- Members will consider data and unintended consequences when making decisions.

Team Roles and Responsibilities: The following roles have been established to support the effective work of the policy team.

- Chair The role of Chair will be filled by Judge Mark Spitzer. The Chair's role is to facilitate
 meetings and address issues related to norms and rules. The Chair will work with the
 Coordinator in reviewing work products created by the team.
- Coordinator The role of Coordinator will be filled by Cindy McCoy. The Coordinator's role is to organize, document, and prepare the written work products of the team. The Coordinator will schedule meetings, send out reminders and assure the team has necessary materials to complete tasks. The Coordinator will serve as the team's liaison with the TA Provider and will participate in phone and web-based meetings as requested by initiative staff.
- All team members have the following responsibilities:
 - Team members will serve as a liaison to the constituency/agency/interest area they are representing, carrying key discussion points to these individuals and reporting feedback back to the team.
 - Team members will use strategies to engage their constituency/staff in the initiative's mission and objectives.
 Team members will adhere to the rules and norms established by the team.
